

Visiting the Post Office

CEFR A2 Roleplay



1. Warm-up Discussion

1. How often do you go to the post office? What do you usually do there?
2. Have you ever sent a package or a letter? What was it for?
3. What questions might you need to ask at the post office?
4. How do you ask about the cost of sending a letter or package?
5. What is the difference between regular and express mail?
6. How do you ask for help if you don't know which service to use?

2. Example Conversation: Visiting the Post Office

Student A (Customer): Good morning. I need to send a package to my friend. Can you help me?

Student B (Postal Worker): Good morning! Of course, I can help. Where is the package going?

Student A: It's going to Paris, France.

Student B: Great. How would you like to send it? Regular mail or express?

Student A: What's the difference?

Student B: Regular mail takes about 7-10 days, and express mail takes 2-3 days.

Student A: I think I'll choose express mail. How much does it cost?

Student B: Express mail to France costs \$25. Do you want insurance for the package?

Student A: Yes, please. How much is the insurance?

Student B: It's \$5 for insurance. The total is \$30.

Student A: That's fine. Do I need to fill out any forms?

Student B: Yes, please fill out this customs form with the package details.

Student A: Okay, I'll do that now. Is there anything else I need to do?

Student B: Just bring the completed form back to me, and I'll take care of the rest.

Student A: Thank you very much. I'll fill it out right away.

Student B: You're welcome! Let me know if you need any more help.

3. Background

You are visiting the post office to send a package. One of you will be a customer who needs to send a package to a friend in another country, and the other will be the postal worker assisting the customer. The customer will ask about the different mailing options, prices, and any forms that need to be filled out. The postal worker will provide the necessary information and help the customer complete the transaction.

4. Instructions

- **Student A (Customer):** You need to send a package to a friend in another country. Ask the postal worker about the different mailing options, the cost, and any forms you need to fill out. Make sure to choose the service that suits your needs.
- **Student B (Postal Worker):** You work at the post office and are helping a customer send a package. Explain the different mailing options, the cost, and any additional services like insurance. Help the customer with any forms they need to fill out.

5. Vocabulary List

- Package, express mail, regular mail, insurance, customs form, cost, postal worker, send, fill out, service.